



TEXAS
Health and Human
Services

★ Abilene State Supported Living Center ★

OUR MISSION:
To empower people to make choices
that result in a life of dignity and
increased independence.

AbSSLC News

Abilene SSLC

Week of April 24th, 2023

COVID19 Testing @ LSCTH

Tuesday, April 25th
0530-1130 & 1300-1500

Make-up Day
Thursday, April 27th
1300-1500

Q&A – Things you want to know ...

Q - I used to receive the AskAdmin pages but they have stopped – what happened?

A - Each time we send out the group pages we have a small number that “bounce”. This is usually related to your carrier but could be for a number of reasons. Simply text “AskAdmin” to 325.255.4442 again to sign back up.

Q - Can two people who are related work in the same department/area?

A - The simple answer is yes. There is nothing in policy that prevents relatives working together – the only stipulation is that someone cannot *supervise* a person that is related to them.

Q - Do we still have to sign in/out at each building as part of COVID19 precautions?

A - For now, this continues. We are very hopeful that it will come to an end on May 11th!

Check Your Personal Information in CAPPS

All HHS employees must keep their personal information updated in [CAPPS](#). This information is used for a variety of emergency alerts, office closures, and other messages from Human Resources, Regional Administrative Services, IT and other departments. Please review and verify that your work and personal phone numbers, emergency contacts, and home and mailing addresses are up to date.

To update your information in CAPPS:

- Sign into [CAPPS](#)
- Navigate to ‘Employee Self-Service’
- Click ‘My Profile’
- Select ‘View My Personal Information’
- Review the ‘Personal Information Summary’ and click on the appropriate ‘Change’ button if information needs to be updated
- Update your information and hit the ‘Save’ button

For assistance updating your [CAPPS](#) profile, call the HHS Employee Service Center at 1-888-894-4747.

Reprinted from The Connection

Click the [link](#) or scan the code to let us know your questions or tell us your ideas and thoughts to make AbSSLC an even better place to live & work!



Name Badges must be worn (and visible) at all times while on campus

Shout Outs!

Yesterday as I was leaving work from the facility I was witness to a hit and run at the four way stop on Maple. I got out and gave first aid to the person in the vehicle that had been side swiped and called 911. As usual the police showed up, Fire department and ambulance. The person that hit the elderly lady I was tending to had taken off from the scene. I did my best to give a description of the fleeing vehicle to the investigating officer with hopes that the vehicle could be found later on. Literally as I was finishing up talking to the investigating officer I turn around and see **Carl Elliott** (IT) coming along up the side of the street and I asked if he needed anything if he was okay, so as it turns out Carl was right behind the lady that got side swiped and he just whipped his car around and chased the guy down while leading the police right to the person that committed the hit and run. That is being a hero! I applaud Carl for going above and beyond being a stand up citizen and State Employee. Carl got the bad guy.

And a Shout Out to **Kayla Saucedo** (FCT/D). She was the Good Samaritan in the story above that stopped to render aid after the accident!

Shout Out thanks to **Cameron Poulton** from 6370 7th Street for being proactive in checking a hearing aid to see if it was working and then calling Audiology when it seemed not to be. This kind of diligent attention to an individual's supports is greatly appreciated. Way to go in taking care of a support and following up when needed!!!

I would like to thank **Shae, Cindy, and PJ** in Volunteer Services for helping with all of the music festival fund raisers. They are amazing woman and have made this process supper easy!

Special shout out and THANK YOU to **Brandy DeLaCruz** (Switchboard operator) for keeping the calm during the storm last! **Switchboard operators** ... Y'all are ALL so awesome and we appreciate you and all you do to keep campus running and all your communications!

Shout out to **JT** (Maintenance)! You certainly exceeded our expectations with the training, the video, and your promptness and graciousness. *JT recently helped another facility with his expertise in water testing.*

Shout Out!

Have you seen someone do the above & beyond or just want to recognize great work?

It's easy to do a Shout Out!

- "Reply" to any of the update texts you receive through the AskAdmin Text Group
- Email Jeff Goza with their name and your comments
- Text their name and your comments to 325.370.4525

Let's **Shout Out** and recognize others!