



TEXAS
Health and Human
Services

Abilene State Supported Living Center

OUR MISSION:
To empower people to make choices
that result in a life of dignity and
increased independence.

AbSSLC News

Abilene SSLC

Week of August 24th, 2020

Calling in Sick

- If you are calling in for any kind of illness, you **MUST** call the Nursing Hotline **FIRST**. If you or anyone in your household is tested for COVID-19 you must call the Nursing Hotline immediately. You can reach this line by dialing **INFO (x4636)** from any campus phone or by calling **692-4053 x4636** from off-campus.
- **Please watch for calls from the Hotline after you leave a message! The call will come from a "795-3xxx" number or a Cell Phone number you likely don't know.** Nursing will return your call but many times they do not get an answer and/or your voicemail is not setup.

Please do not come to work if you are experiencing symptoms! This places others that live and work here at risk!

Campus Wide COVID19 Testing – Coming September 22nd-24th

Bring Cash!

The **(World Famous) 5th Street Diner** and the **Lonestar Coffee & Tea House** will not accept credit/debit cards from Friday, August 28th through Tuesday, September 1st due to FY conversions.



Xerox Problems

Although cussing at the Xerox machine may make you feel better, it rarely solves whatever issue you may be having with it.

Here are a few tips to help you keep your sanity ... and get your much needed print job:

- When clearing a paper jam, **gently** pull on the paper from the various places inside the copier. Jerking on it usually just tears the paper and leaves little pieces inside.
- Be sure and reset any levers/knobs you may have moved inside the printer to clear the jam. Each of the doors should be closed gently – if it doesn't close there is still something not reset correctly inside.
- If you can't resolve the problem, be sure and let someone in the immediate area know. Don't just walk off and leave it for the next person.
- When calling in a ticket to Xerox you will be asked for the Serial Number of the unit. It should be on a sign posted close by.

Kim Rankin, Abilene SSLC



What is your best work advice?

"My 19 years of working with non-ambulatory residents at Abilene SSLC has taught me how to assist others in staying independent. I have learned that it is faster for me to do it but so much more rewarding for them to do it. I strive to teach new staff to let the people we serve be as independent as possible. I truly love my job and bringing joy into people's lives."

Our very own **Kim Rankin** (5971 Service Avenue Home Supervisor) was featured in Mike Maple's August newsletter! Please let her know how much she is appreciated for her dedication to those we serve!



Recognizing Our Heroes

Thank you to the VSC for our sign!

Life Safety Code Tip of the Week

When used, power strips are only for temporary purposes and not overloaded. They can only be used for computers, TVs, etc. **Coffee Pots & Microwaves don't work cannot be plugged into power strips.**

Shout Outs!

Shout out to the **Pharmacy staff** for keeping up with the autofills this past month with short staffing, many home/bed changes that created havoc with printing the autofills, and many drug shortages. The drug shortages have unfortunately been with the unit-dosed medications that have then had to be prepacked by the pharmacy technicians adding to their workload. The team has gone over and beyond to keep the medications supplied to our individuals.

I'd like to give a shout out to **Porfidio (Pilo) Castillo**. He does a very noticeable and excellent job!

I really want to say thank you to the **entrance/exit gate staff** sitting in the heat day and night checking us in ... they are always pleasant and wish us a good day ... it means a lot!

Shout Out!

Have you seen someone do the above & beyond or just want to recognize great work?

It's easy to Shout Out!

- "Reply" to any of the update texts you receive through the AskAdmin Text Group
- Text it to 325.370.4525
- Leave it on the AbSSLC TALK line (x8255)

Let's **Shout Out** and recognize others!