



TEXAS  
Health and Human  
Services

Abilene State Supported Living Center

**OUR MISSION:**  
To empower people to make choices  
that result in a life of dignity and  
increased independence.

# AbSSLC News

Abilene SSLC

Week of March 16<sup>th</sup>, 2020

## The campus is closed to all visitors until further notice

As a critical step in keeping those that live at AbSSLC safe, the campus has been closed to all visitors. This includes families of the Individuals along with any visitors for staff. There will be limited groups (such as deliveries and contractors) but this will be tightly controlled.

If someone brings you to work, they will have to drop you off at the gate – they cannot drive you to the Home/Department. Transportation will be available at the 6am, 8am, 2pm, 5pm and 10pm shift changes to get you to & from the gate to your home/department. You also cannot have any type of food delivery (this includes family bringing out food).

The overall situation with the Contra Virus changes daily – or hourly – at times. Please be patient as we work through this with the help of everyone.

### Word of the Week Who



A good general variation of who is to place the tip of your thumb on your chin with your index finger extended then Bend your index finger twice.

## Phone & Network Outage

Tuesday, March 17<sup>th</sup> – 6pm-10pm

The campus network will experience a 100% outage for up to 4 hours, beginning at 6pm on Tuesday night.

**This will affect all of the Avaya phones on campus as well as computers & IRIS Kiosks.**

- **Emergency Calls:** If you have an emergency, you should contact the Switchboard Emergency Line (325-721-5799) from your cell phone or the analog line in the home.
- **IRIS Kiosk Entries:** We will follow our downtime procedures for entries.

### Communication with the Campus

We try very hard to communicate with all staff regarding urgent/critical changes on campus but this can be challenging across 24/7 operations and over 1200 staff. Many don't regular access email.

If you have not, please immediately text **AskAdmin** to **474747** to join our local texting group.

It's also very important to join the Send Word Now group – we hope to start using it soon as well!

See instructions at: <S:\Forms\Flyers\SWN - Quick Registration Instructions.docx>



### Life Safety Code Tips of the Week

- Butt cans are at designated smoking areas for the Individuals. They are locked and secured to the ground/wall.
- Sprinkler heads and piping are not used for hanging items, including any type of decoration.