

*Our Mission:*

*To empower people to make choices that result in a life of dignity and increased independence.*

# AbSSLC News

Week of October 15<sup>th</sup>, 2018

**See Something | Say Something – Dial 4444 to report anything suspicious!**

## Self-Reporting

Per HHS policy, employees are **required** to self-report to their supervisor immediately (within five days) an arrest, indictment, conviction, plea of guilty or nolo contendere, deferred adjudication, community supervision or probation for any criminal offense.

An employee who has self-reported an arrest or indictment is responsible for notifying the supervisor of the final outcome. **This notification must occur within five calendar days of a dismissal, acquittal or similar outcome that does not involve a plea of guilty or nolo contendere.**

**An employee’s failure to report criminal history information is a very serious offense and may result in disciplinary action, up to and including termination from employment.**

The required paperwork to self-report is available from your supervisor. Please contact Jeff at x3225 if you have questions concerning this.

## Support the 2018 Staff Christmas Fund!

Each year, 60-75 staff members receive a coupon from a local grocery store to help them buy a Christmas Dinner that they may not otherwise be able to afford. You can make a donation to this fund to honor a birthday, anniversary, etc. and also help someone have a better Christmas at the same time! **Contact Barbara Reid at x3547 to make a donation.**

## Breast Cancer Awareness Month

Breast Cancer Awareness Month (BCAM), also referred to in America as National Breast Cancer Awareness Month (NBCAM), is an annual international health campaign organized by major breast cancer charities every October to increase awareness of the disease and to raise funds for research into its cause, prevention, diagnosis, treatment and cure. The campaign also offers information and support to those affected by breast cancer.

Breast cancer awareness month is a yearly campaign that is intended educate people about the importance of early screening, tests and more.

### Resources:

- <https://www.nationalbreastcancer.org/breast-cancer-awareness-month>
- <https://www.cdc.gov/cancer/dcpc/resources/features/breastcancerawareness/index.htm>
- <https://www.wearitpink.org/about/breast-cancer-awareness-month>

Sam’s Club will be at the 5<sup>th</sup> Street Diner on **Wednesday, October 17<sup>th</sup> from 10am-2pm.** They can only accept cash or check for new or renewal memberships.

**Starting planning now for the 2018 AbSSLC Christmas Parade! Everyone can join in the fun!**

## Lone Star Coffee & Tea House

Enjoy some special homemade treats at the Lone Star! Come early to get the best selection – or before they sell out!

- Chocolate Chip Cookies
- Oatmeal Raisin Cookies
- Blueberry Muffins
- Good-Morning Muffins



## IRIS Security

Remember that you **cannot share** your IRIS Security information – this includes the password for the CareTracker Kiosk. If you need your kiosk password changed, please contact your supervisor.

## Vehicle Safety

Some of our sister facilities have seen a rash of Individuals getting into vehicles over the past few weeks. This can be incredibly dangerous for them and you!

A few reminders:

- Your vehicle must be **locked** at all times. You **cannot leave it running** for any length of time without you in it – this includes using the remote start option to cool it off during the summer or heat it up in the winter.
- Windows can be cracked for ventilation but no more than 1.5”
- If your vehicle cannot be secured (doors won’t lock, windows won’t roll up, etc.) it cannot be parked on campus. You will have to make arrangements to park your vehicle elsewhere – or get a ride to/from work – until your vehicle is repaired.