



TEXAS  
Health and Human  
Services

★ Abilene State Supported Living Center ★

**OUR MISSION:**  
To empower people to make choices  
that result in a life of dignity and  
increased independence.

**AbSSLC News**

**Abilene SSLC**

Week of January 14<sup>th</sup>, 2019

**Have you certified your December 2018 Timesheet?**

## Scent Free Zone

We continue to have problems with staff (and visitors) wearing perfume/cologne. This can be very detrimental to both Individuals & staff that may already have breathing issues. It can actually be life threatening to some. Staff found (or smelled ...) to have on any type of scent on will be sent home – on their own time – to shower and change clothes. This no scent policy applies anytime you are on campus, regardless of the reason.

## Annual ICF Inspection

We are still waiting for our annual visit from ICF and feel it may be within the next 1-4 weeks (or as early as today ...). Although we always want to be "company ready", there are naturally things we look at a little closer before our visitors arrive.

## HHSC Emergency Notification System

State Office is very close to the final implementation of the Send Word Now emergency notification system but it will only help you if you have registered in the system!

If you have not done so, please take a few minutes to register – it should take less than 5 minutes and naturally can be done on State time and from a State computer. This system is critical to allow us to reach you in the event of an emergency.

Register @ <https://txhhs.sendwordnow.com/homepage.aspx>

Need help? [S:\Forms\Flyers\SWN - Quick Registration Instructions.docx](#)

What is this? [S:\Forms\Flyers\SWN - Flyer.pdf](#)

## See Something | Say Something (S<sup>4</sup>)

You are the true eyes and ears of the campus. Anytime you see something that doesn't look "quite right" or you feel may be out-of-the-ordinary, please do not hesitate to call the Switchboard (795-3900 from a cell phone) so it can be looked at. It's much better to say something now than for something to happen later.

The same goes for people on campus – if you don't know them or they don't have a badge, you should ask who they are and if you can be of help to them. It takes attention from everyone to ensure those that live & work at AbSSLC are safe.

## The Weekly Newsletter

This newsletter was started (over 3 ½ years ago!) for staff to be informed of things happening on campus. Your input on what you would like to see, know more about, etc. is very welcome. You can email Jeff Goza with your thoughts/comments or call him at x3225.