

Abilene State Supported Living Center

Career Postings

January 14th, 2019

Featured Career Postings

Position	Rehab Therapy Tech II (Recreation)	Salary	\$1,892.08
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The Therapist Technician will be hired and/or directly supervised by a Rehabilitation Therapist III or IV. The Therapist Technician's primary responsibilities include: assist the habilitation/rehabilitation supervisor in providing assistance to individuals for an assigned therapeutic specialty, (e.g., supported employment job coaching and/or vocational rehabilitation and vocational/day program). Work involves assisting with services as directed by implementing treatment plans for assigned therapeutic specialty. May accompany individuals to and from activities and appointment, perform housekeeping duties in therapeutic activity areas. Valid driver's license and ability to drive a state vehicle may be required. Works under moderate supervision with limited latitude for the use of initiative and independent judgment.

Closing Date	Open	Shift	Rotating	Open To	All
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Position	Security Officer III	Salary	\$2,194.33
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The Security Officer is responsible for maintaining a secure and protective environment at the state supported living center by observing and taking action and reporting incidents or security violations involving the residents and initiating emergency response as appropriate. Primary work involves monitoring alarms and surveillance cameras, patrolling the buildings and grounds, checking badges or proper identification at campus gate, and handling after-hours emergency calls that would enhance the safety of state facility residents, employees and visitors. The Security Officer is responsible for the dissemination and coordination of emergency responses and information, and notification to facility management and law enforcement if appropriate, in the event of emergency and/or security violation situations. The Security Officer has responsibility for identifying unfamiliar persons on campus and within the homes as captured on surveillance cameras and during routine patrols. Responsible for ensuring appropriate lighting for the safety of residents, staff and visitors. Works under limited supervision with considerable latitude for the use of initiative and independent judgment. Completion of work requires the use of established methods and/or techniques and decisions are varied but based on well-defined guidelines.

Closing Date	01.18.2019	Shift	Nights	Open To	All
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All applications must include **job posting number** or they will not be considered

Job postings are subject to change daily - see CAPPs for full details and posting numbers

CAPPs Website: <https://jobshportal.hhsc.state.tx.us/ENG/careerportal/default.cfm>

Home Openings

Position	Direct Support Professional I				Salary	\$1,962.84	
<p>The Direct Support Professional I is responsible for the routine and emergency care, treatment, and training for specified individuals with developmental disabilities in routine and crisis situations. Responsibilities may include such duties as grooming, bathing, feeding, observing and reporting individual's conditions and behaviors; interacting with individuals therapeutically, participating in individualized training and/or active treatment programs for both male and female individuals. The DSP-I is required to accurately document individuals' behavior(s) throughout the daily schedule, including response to home activities, home training and unusual incidents. Completion of work requires use of simple and/or routine duties, while decision making is based on simple and well-defined guidelines. This position may be required to drive a state owned vehicle. May perform other duties as assigned. Works under close supervision with minimal latitude for the use of initiative and independent judgment.</p>							
Home	Varied	Shift	All	Closing Date	Open	Open To	All

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Department Openings

Position	Behavioral Health Specialist III			Salary	\$3,293.41
<p>The Abilene State Supported Living Center (SSLC) is seeking a Behavioral Health Specialist III—Education/Psychology to join an interdisciplinary team of professionals to provide clinical care to residents of the SSLC. As a State Supported Living Center Behavioral Health Specialist III –Education/Psychology, you will work at the SSLC campus with a dynamic group of staff and professionals who are dedicated to providing supports and services for individuals with intellectual and developmental disabilities. This is a team environment where staff clinicians collaborate to provide comprehensive care and services. To learn more about the SSLCs, see https://hhs.texas.gov/about-hhs/jobs-hhs/state-supported-living-center-opportunities. The most important characteristic about State Supported Living Center employees is that we truly value and respect those we serve and believe in the mission that all people can achieve a higher level of wellness and independence. Our vision statement is “Individuals served at State Supported Living Centers will experience the highest quality of life, supported through a comprehensive array of services designed to maximize well-being, dignity, and respect.” The state of Texas offers many benefits to employees, including competitive salaries, career advancement, health and dental insurance, and paid vacation and sick leave. The Behavioral Health Specialist III - Education / Psychology will be hired and directly supervised by the Unit Director in consultation with the Director of Behavioral Health Services (Unit Model) or hired and directly supervised by the Director of Behavioral Health Services (Departmental Model). Professional supervision will be provided by the Director of Behavioral Health or a demonstrably competent designee. Services. The Behavioral Health Specialist III--Education/Psychology will be accountable to the Unit Director/Director of Behavioral Health Services for the delivery of educational and skill acquisition services, including assessments, teaching methods, and teaching curriculum consultation, as well as serving as a member of the Unit and Interdisciplinary Teams. He/she is responsible for developing, implementing, and evaluating skill acquisition plans staff training, data collection and reporting, and program evaluation. The Behavioral Health Specialist III –Education/Psychology will provide technical supervision and ensure training and feedback to staff responsible for implementing skill acquisition plans and will use appropriate supervisory/management staff for assistance as needed. The Behavioral Health Specialist III may be required to work with individuals who are violent. The work schedule may vary situationally based upon service needs. The Behavioral Health Specialist III works under moderate supervision with limited latitude for the use of initiative and independent judgment.</p>					
Closing Date	Open	Shift	Days	Open To	All

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Position	Clerk III (Medical Records)			Salary	\$1,981.75
<p>The Records Clerk III will performs clerical duties involved in processing the IDRC Assessment funding forms and LON packets. Reviews the billing forms from Reimbursement Department to assure diagnoses and ICD-10 CM and CPT codes assigned by Provider are correct for each office visit billed. Prints any office visits or psychiatric visits from IRIS (AbSSLC electronic record system) that were not billed by provider and code those that are billable with the correct ICD-10-CM code and assigns the correct CPT code; scans consents into IRIS; assists the Records Coordinator with requests for information/records by Disability Rights Texas and other third party requesters; assist with responding to the Settlement Agreement pre-monitor requests received every nine months; assist scheduler with appointments when required; assist Clinic Nurse with consultant physician clinics</p>					
Closing Date	01.17.2019	Shift	Days	Open To	All

Position	Cook I			Salary	\$1,725.50
<p>The Cook I performs routine food preparation work on a designated shift and rotation in the Central Kitchen under general supervision and may work a variable schedule. Work involves preparing, cooking, portioning, distributing and serving food for regular, therapeutic diets and textures. Follows prescribed menus, recipes, standards and completes necessary reports. Responsible for sanitation of equipment and work areas. May work in the ingredient room or drive the delivery vehicle. Other duties may be required. In the absence of Cook II/III/IV this position assumes responsibility for the kitchen. Maintains sufficient knowledge to satisfy the requirements of the job. Handles food in accordance with federal, state and HACCP guidelines. Follows kitchen and food service safety procedures and practices. Must be willing to work weekends and holidays. May work unusual or extended hours in the event of a disaster or operational necessity.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Custodian I			Salary	\$1,574.41
<p>Perform routine custodial work. Follow all facility rules and policies. Work involves cleaning, disinfecting/sanitizing and caring for state buildings, premises and/or residents living units. Custodian I is responsible and accountable for assigned equipment and the maintenance of custodial equipment. Maintains outside areas around building, clears trash and debris. Performs related work as assigned; assumes duties of other custodians as needed. Work under close supervision with minimal latitude for the use of initiative and independent judgment.</p>					
Closing Date	Open	Shift	Days	Open To	All

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Position	Food Service Worker I			Salary	\$1,648.08
<p>The Food Service Worker I performs routine food service work on a designated shift & rotation in the Central Kitchen and/or at a satellite kitchen/serving area under general supervision. Work involves preparing, portioning, distributing and serving food for regular & therapeutic diets, and sanitation of equipment, work areas, dishes, utensils, pots and pans. Other duties may be required which are related to the functions of the position. Maintain sufficient knowledge of duties to satisfy the requirements of the position. Handle food in accordance with federal, state and HACCP guidelines. Follow kitchen and food safety procedures and practices. Must be willing to work weekends and holidays. May work unusual or extended hours in the event of a disaster or operational necessity.</p>					
Closing Date	Open	Shift	Open	Open To	All

Position	Laundry/Sewing Room Worker I			Salary	\$1,574.41
<p>Performs entry-level laundry work. Work involves loading and unloading washer/extractors and dryers, sorting soil linens and clothing, working with flatwork ironer, thermopatch machine and tying machine. Work also includes sorting and folding clean clothing and linens. The Laundry/Sewing Room Worker I may be a team leader when more than one employee is performing the same tasks. Works under close supervision with minimal latitude for the use of initiative and independent judgement. Performs related work as assigned.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Licensed Voc Nurse Trainee			Salary	\$1,600.00
<p>Will attend accredited LVN school as scheduled and meet all requirements to graduate as LVN.</p> <p>Please contact Mary White (CNE) or Jessica Moore (NOO) before applying for this position.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Licensed Vocational Nurse III			Salary	\$3,181.67
<p>Provides complex vocational nursing work. Work involves providing for the care, treatment, and general welfare of patients. May supervise the work of others. Works under general supervision, with moderate latitude for the use of initiative and independent judgment. Works under the direction and supervision of the Registered Nurse, and performs Nursing duties within the assigned areas and assigned shift. Performs basic and complex nursing tasks to fulfill the health needs of the most medically fragile individuals, including the collection of lab work and other health screenings. Keeps informed of and follows all agency, facility and unit policies and procedures. Assists the RN Supervisor with on-the-job Nursing instruction and training of other new LVN's. Assists the Infection Control nurse by implementing measures that prevent the spread of disease, assists the QA Nurse in developing and implementing quality assurance programs, and assists in the implementation of therapeutic nursing programs.</p>					
Closing Date	Open	Shift	Rotating	Open To	All

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Position	Licensed Vocational Nurse IV			Salary	\$3,496.53
<p>Provides advanced senior level vocational nursing work. Work involves providing for the care, treatment, and general welfare of patients. May plan, assign and/or supervise the work of others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment. Works under the direction and supervision of the Registered Nurse, and performs Nursing duties within the assigned areas and assigned shift. Performs basic and complex nursing tasks to fulfill the health needs of the most medically fragile individuals, including the collection of lab work and other health screenings. Keeps informed of and follows all agency, facility and unit policies and procedures. Assists the RN Supervisor with on-the-job Nursing instruction and training, precepting and setting goals for new LVN's. Assists the Infection Control nurse by implementing measures that prevent the spread of disease, assists the QA Nurse in developing and implementing quality assurance programs, and assists in the implementation of therapeutic nursing programs.</p>					
Closing Date	Open	Shift	Rotating	Open To	All

Position	Nurse II, Direct Care RN			Salary	\$5,250.00
<p>Performs routine nursing work. Work involves providing for the assessment, care and treatment of patients. May train others. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment. Works under the supervision of the Nurse Manager IV. The Unit RN II may assign nursing responsibilities to the Unit LVN in accordance with the Nurse Practice Act. The responsibility of the Unit RN is to provide for and supervise the professional nursing care of the individuals who reside in a state school setting. The Unit RN is available to unit personnel to make nursing decisions on a 24-hour basis. She/he is a member of the professional team and shares responsibility with other team members for the development of the individual's program. Work involves communication skills, i.e. relaying information to other team members, physicians, nurses; data entry, documentation, completing reports, maintaining personnel records, supervisory duties, and following all facility rules/policies. Provide treatment to HHS employees injured in course and scope of employment.</p>					
Closing Date	Open	Shift	Rotating	Open To	All

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Position	Nurse III (Campus Nurse)			Salary	\$5,583.33
<p>Performs complex nursing work. Work involves providing for the assessment, care and treatment of patients. May supervise the work of others. Works under general supervision, with moderate latitude for the use of initiative and independent judgment. Must demonstrate considerable knowledge of nursing rules/regulations, methods, procedures, techniques and human relations, Must demonstrate a practical working knowledge of cultural, social and economic forces in family and group relationships. Must be able to appropriately interact with individuals with developmental disabilities and staff members. Must be able to keep records and make reports. Duties include subordinate nursing staff evaluation, tracking discipline. Must be able to calculate mathematical dosages of medications. Must be able to demonstrate a working knowledge of emergency procedures and emergency equipment, i.e., CPR. Must be able to recognize appropriate PMAB and restraining procedures. Duties include assessment and care of residents and/or staff members in emergency situations. Must be able to demonstrate knowledge of teaching skills, leadership methods, and interviewing principles and techniques. Must be able to present ideas clearly and concisely utilizing English in both written and oral communications. Duties include development and presentation of information in a monthly meeting format and an In-service training/teaching format. Provide treatment to HHS employees injured in course and scope of employment.</p>					
Closing Date	Open	Shift	Rotating	Open To	All

Position	Nurse III (Case Manager)			Salary	\$5,583.33
<p>Performs complex nursing work. Work involves providing for the assessment, care and treatment of patients. Works under general supervision, with the expectation for the use of initiative and independent judgment. Responsible for the provision of oversight of the delivery of nursing care necessary to meet the health care needs of persons served. Responsible for the assessment, diagnosis, care intervention, evaluation and documentation of healthcare needs and/or issues of the people served. Responsible for reporting health care needs and/or issues to the appropriate person and creating care plans that accurately and definitively direct the implementation of all necessary care. As a member of the Personal Support Team, works closely with members of other disciplines to assure that communication is in place to provide a most consistent, highest quality interdisciplinary guided care for all persons served. Supervision of the Case Manager is as determined by the facility. Successful completion of duties requires the use of nursing skills and judgment as well as the use established nursing methods, procedures and techniques. The RN Case Manager has no financial responsibility but is accountable for assigned property. Provide treatment to HHS employees injured in the course and scope of employment.</p>					
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Position	Nurse IV – Nurse Manager (CM Supervisor)			Salary	\$5,833.33
<p>The Abilene State Supported Living Center (AbSSLC), part of the Health and Specialty Care System, is seeking a Registered Nurse IV to join an interdisciplinary team of professionals to provide clinical care to individuals of the SSLC. As a State Supported Living Registered Nurse IV, you will work at the SSLC campus with a dynamic group of staff and professionals who are dedicated to providing supports and services for individuals with intellectual and developmental disabilities. This is a team environment where staff clinicians collaborate to provide comprehensive care and services. To learn more about the SSLCs, see https://hhs.texas.gov/about-hhs/jobs-hhs/state-supported-living-center-opportunities. The most important characteristic about State Supported Living Center employees is that we truly value and respect those we serve and believe in the mission that all people can achieve a higher level of wellness and independence. Our vision statement is “Individuals served at State Supported Living Centers will experience the highest quality of life, supported through a comprehensive array of services designed to maximize well-being, dignity, and respect.” The state of Texas offers many benefits to employees, including competitive salaries, career advancement, health and dental insurance, and paid vacation and sick leave. The Nurse Case Manager Supervisor for the RN case managers works under the supervision of the Nursing Operations Officer and performs duties within the scope of practice attributed to the skills of a Registered Nurse in the assigned area. Key responsibilities include: Coordination of RN case manager caseloads and the supervision of the assigned case managers in accordance with accepted ICF rules and Texas Board of Nurse Examiners rules. S/he is responsible for the training of the RN case managers and any other assigned duties. Responsible for hiring, completing of performance evaluations of case manager staff, Positive Performance Management, and policy development / revisions. The Case Manager Supervisor will keep informed of and follows all facility policies and procedures. Provide treatment to HHS employees injured in course and scope of employment.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Qual Intel Disability Prof II			Salary	\$3,763.16
<p>The Qualified Intellectual Disability Professional II (QIDP II) is directly accountable for the assessment, development, implementation, and monitoring of a highly individualized Personal Support Plan (PSP) which promotes dignity, respect, choice, and the exercising of personal rights for each person who is on their assigned caseload. The Personal Support Plan (PSP) for each person must be developed by the person’s appropriately constituted Personal Support Team (PST) through an integrated, collaborative and comprehensive program planning process that reflects the person’s preferences, strengths, needs and personal vision. The QIDP II coordinates the development of programs and training to implement the individual plan for services and supports. Must independently implement Federal/State Standards (ICF/IID), the requirements of the Settlement Agreement with the Department of Justice and the Center’s Policies and procedures. The QIDP II provides highly complex (senior level) professional and administrative support, and technical assistance work that is designed to address specific needs, desires, and personal goals of those who live in the assigned home(s). The QIDP II works with and interprets needs based on input from a variety of service providers, professionals and clinicians. Works under limited supervision with considerable latitude for the use of initiative and independent judgment. Work schedule requires regular flexibility, to ensure effective oversight and monitoring of active treatment programs, services and supports. If needed, may supervise the work of others.</p>					
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Position	Registered Therapist II (COTA)			Salary	
<p>COTA Registered Therapist II applies professional knowledge in carrying out appropriate treatment programs as established by a therapist. Assists in design and performs designated therapy treatments under the direction of a licensed Therapist. Assists staff therapists in initial and periodic evaluation. Supervises therapy activities and staff during the absence of the therapists. Performs monitoring, treatments, in-service instruction, and other duties in conjunction with the Physical Management Program. Completes appropriate documentation. Assists in fabrication and maintenance of assistive equipment and assists with construction/fabrication of adaptive/orthopedic/or communication equipment. Works under supervision with limited latitude for the use of independent judgment and use of initiative</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Registered Therapist IV (Speech)			Salary	\$6,833.33
<p>The Abilene State Supported Living Center (SSLC) is seeking a (Speech Language Pathologist/Audiologist) to join an interdisciplinary team of professionals to provide clinical care to residents of the SSLC. As a State Supported Living Center employee, the Habilitation Therapies Director will work at the SSLC campus with a dynamic group of staff and professionals who are dedicated to providing supports and services for individuals with intellectual and developmental disabilities. This is a team environment where staff clinicians collaborate to provide comprehensive care and services. To learn more about the SSLCs, see https://hhs.texas.gov/about-hhs/jobs-hhs/state-supported-living-center-opportunities. The most important characteristic about State Supported Living Center employees is that we truly value and respect those we serve and believe in the mission that all people can achieve a higher level of wellness and independence. Our vision statement is "Individuals served at State Supported Living Centers will experience the highest quality of life, supported through a comprehensive array of services designed to maximize well-being, dignity, and respect." The state of Texas offers many benefits to employees, including competitive salaries, career advancement, health and dental insurance, and paid vacation and sick leave. Speech Language Pathologist or Audiologist performs advanced therapeutic habilitation services in speech language pathology and/or audiology. Work involves coordinating therapeutic rehabilitation activities for clients within a program area and developing protocols in habilitation or rehabilitation therapy services. May assign and/or supervise the work of others. Works under mini</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Rehab Therapy Tech I (Activity Centers)			Salary	\$1,725.50
<p>The Rehab Therapy Tech I typically works a designated shift in an assigned activity center under the direction of the Activity Center Program Manager. The RTTI shares responsibility with home support staff and other activity center staff for the supervision, support, and training of the individuals supported at the activity center and community activities. Duties also include support in the following areas: personal hygiene, behavior management, nutrition, documentation, physical management, infection control, communication. The RTTI may be required to work in homes or other activity centers. The RTTI will periodically be required to be on call for weekend coverage. The RTTI may be required to work in homes to meet coverage</p>					
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Position	Rehab Therapy Tech I (Recreation)			Salary	\$1,725.50
<p>The Rehab Therapy Tech I typically works a designated shift in an assigned activity center under the direction of the Activity Center Program Manager. The RTTI shares responsibility with home support staff and other activity center staff for the supervision, support, and training of the individuals supported at the activity center and community activities. Duties also include support in the following areas: personal hygiene, behavior management, nutrition, documentation, physical management, infection control, communication. The RTTI may be required to work in homes or other activity centers. The RTTI will periodically be required to be on call for weekend coverage. The RTTI may be required to work in homes to meet coverage.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Rehab Therapy Tech II (Recreation)			Salary	\$1,892.08
<p>The Therapist Technician will be hired and/or directly supervised by a Rehabilitation Therapist III or IV. The Therapist Technician's primary responsibilities include: assist the habilitation/rehabilitation supervisor in providing assistance to individuals for an assigned therapeutic specialty, (e.g., supported employment job coaching and/or vocational rehabilitation and vocational/day program). Work involves assisting with services as directed by implementing treatment plans for assigned therapeutic specialty. May accompany individuals to and from activities and appointment, perform housekeeping duties in therapeutic activity areas. Valid driver's license and ability to drive a state vehicle may be required. Works under moderate supervision with limited latitude for the use of initiative and independent judgment.</p>					
Closing Date	Open	Shift	Rotating	Open To	All

Position	Security Officer III			Salary	\$2,194.33
<p>The Security Officer is responsible for maintaining a secure and protective environment at the state supported living center by observing and taking action and reporting incidents or security violations involving the residents and initiating emergency response as appropriate. Primary work involves monitoring alarms and surveillance cameras, patrolling the buildings and grounds, checking badges or proper identification at campus gate, and handling after-hours emergency calls that would enhance the safety of state facility residents, employees and visitors. The Security Officer is responsible for the dissemination and coordination of emergency responses and information, and notification to facility management and law enforcement if appropriate, in the event of emergency and/or security violation situations. The Security Officer has responsibility for identifying unfamiliar persons on campus and within the homes as captured on surveillance cameras and during routine patrols. Responsible for ensuring appropriate lighting for the safety of residents, staff and visitors. Works under limited supervision with considerable latitude for the use of initiative and independent judgment. Completion of work requires the use of established methods and/or techniques and decisions are varied but based on well-defined guidelines.</p>					
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Position	Vehicle Driver I			Salary	\$1,806.75
<p>Performs routine (journey-level) motor vehicle operations. Work involves operating motor vehicles to transport passengers and/or cargo. Works under moderate supervision with limited latitude for the use of initiative and independent judgment. The Vehicle Driver 1 routinely works an eight hour shift as directed by the supervisor. Occasional special events and/or overnight trips require drivers to work extra hours as needed. Vehicle Drivers are supervised by a Recreation/Transportation Supervisor. The Vehicle Driver 1 drives state vehicles in order to provide transportation services to and from various on-campus and in-town locations, e.g. physician's and other medical appointments, workshops, OT/PT, activity centers, hospitals, and other facilities as needed. Drivers are also responsible for safely transporting residents and cargo to out of town facilities/activities as needed.</p>					
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We need YOU!

Do you know someone that ...

- can make a **difference** in someone's life?
- comes to work with a **genuine interest** in his/her future & career?
- wants to earn a **steady** income with great **benefits**?
- that you would be **proud** to **recommend** and **work** with?

... Tell them about AbSSLC!

We need **good, dependable** people that *want to make a difference* on a daily basis in caring for those that live at Abilene State Supported Living Center and want **your help** in finding them.

Applications are available on-line via CAPPs and at the Administration Building. They can also visit absslc.org for additional information.

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