

Abilene State Supported Living Center

Career Postings

Week of September 20th, 2021

Featured Career Postings

Position	Custodian I			Salary	\$1,648.08
<p>Perform routine custodial work. Follow all facility rules and policies. Work involves cleaning, disinfecting/sanitizing and caring for state buildings, premises and/or residents living units. Responsible and accountable for assigned equipment and the maintenance of custodial equipment. Maintains outside areas around building, clears trash and debris. Performs related work as assigned and assumes duties of other custodians as needed. Works under close supervision with minimal latitude for the use of initiative and independent judgment.</p>					
Closing Date	Open	Shift	Open	Open To	All

Position	Food Service Worker I			Salary	\$1,750.00
<p>The Food Service Worker I performs routine food service work on a designated shift & rotation in the Central Kitchen and/or at a satellite kitchen/serving area under general supervision. Work involves preparing, portioning, distributing and serving food for regular & therapeutic diets, and sanitation of equipment, work areas, dishes, utensils, pots and pans. Other duties may be required which are related to the functions of the position. Maintain sufficient knowledge of duties to satisfy the requirements of the position. Handle food in accordance with federal, state and HACCP guidelines. Follow kitchen and food safety procedures and practices. Must be willing to work weekends and holidays. May work unusual or extended hours in the event of a disaster or operational necessity.</p>					
Closing Date	Open	Shift	Days/Evenings	Open To	All

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Home Openings

Position	Direct Support Professional I				Salary	\$2,312.84		
<p>The Direct Support Professional I is responsible for the routine and emergency care, treatment, and training for specified individuals with developmental disabilities in routine and crisis situations. Responsibilities may include such duties as grooming, bathing, feeding, observing and reporting individual's conditions and behaviors; interacting with individuals therapeutically, participating in individualized training and/or active treatment programs for both male and female individuals. The DSP-I is required to accurately document individuals' behavior(s) throughout the daily schedule, including response to home activities, home training and unusual incidents. Completion of work requires use of simple and/or routine duties, while decision making is based on simple and well-defined guidelines. This position may be required to drive a state owned vehicle. May perform other duties as assigned. Works under close supervision with minimal latitude for the use of initiative and independent judgment.</p>								
Home	Varied	Shift	All	Closing Date	Open	Open To	All	

Position	Direct Support Professional II (Medical Homes)				Salary	\$2,514.10		
<p>The Direct Support Professional II (DSP) works as part of a team that helps people with intellectual disabilities achieve their goals. This includes routine and emergency care, treatment, and training for people with intellectual disabilities in various settings. Responsibilities can vary, and may include such duties as grooming, bathing, feeding, observing and reporting individual's conditions and behaviors, providing meaningful interactions with individuals, and participating in individualized training and/or active treatment programs for both males and females. The DSP II documents information on the person's life, such as things that occur throughout their daily schedule, how they respond to activities on the home, training, and unusual incidents. Completion of work requires use of simple and/or routine duties, while decision making is based on guidance that will be provided to you as you are prepared for the job and from other professional staff on your team. Work is in a team environment with guidance provided through supervision and training. May provide training/mentorship to new DSPs and/or volunteer to serve as a shift/team lead.</p>								
Home	Unit 1 & 5971/5972		Shift	All	Closing Date	Open	Open To	All

DSP II & DSP III Postings	
Please see CAPPs for changes & updates	
DSP III	DSP II
All Units / Behavior Services Please talk with UD/AUD or Kathy Mayor regarding openings	All Units / Behavior Services / Active Treatment Please talk with UD/AUD, Kathy Mayor (Behavior Services) or Renay Kellum (Active Treatment) regarding openings.
When applying for a Home DSP II/III position please indicate the area & shift you are interested in on page 2 of your application.	

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Department Openings

Position	Admin Assistant II / Vocational Services	Salary	\$2,194.33		
<p>The Administrative Assistant II works under the direction of the Director of Vocational Services and will provide administrative support to ensure the efficient operation of the office. The individual must be detail oriented, highly organized, and have the ability to communicate effectively.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Cook I	Salary	\$1,725.00		
<p>Performs routine food preparation work on a designated shift and rotation in the central kitchen under general supervision and may work a variable schedule. Work involves preparing, cooking, portioning, distributing and serving food for regular, therapeutic diets and textures. Follows prescribed menus, recipes, standards and completes necessary reports. Responsible for sanitation of equipment and work areas. May work in the ingredient room or drive the delivery vehicle. Other duties may be required. Maintains sufficient knowledge to satisfy the requirements of the job. Handles food in accordance with federal, state and HACCP guidelines. Follows kitchen and food service safety procedures and practices.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Custodian I	Salary	\$1,648.08		
<p>Perform routine custodial work. Follow all facility rules and policies. Work involves cleaning, disinfecting/sanitizing and caring for state buildings, premises and/or residents living units. Responsible and accountable for assigned equipment and the maintenance of custodial equipment. Maintains outside areas around building, clears trash and debris. Performs related work as assigned and assumes duties of other custodians as needed. Works under close supervision with minimal latitude for the use of initiative and independent judgment.</p>					
Closing Date	Open	Shift	Open	Open To	All

Position	Dentist II	Salary	\$9,316.08		
<p>The Dentist is responsible for providing dental services for individuals living at the Supported Living Center and certain identified individuals living in community based settings, including advanced dental care and treatment to elevate the oral hygiene of all individuals. The Dentist is responsible to implement best practices in treatment. The Dentist is an integral part of Medical Services working to elevate overall health for individuals residing at the State Supported Living Center. Provides treatment to HHS employees injured in course and scope of employment. Oversees other dentist(s), dental assistant(s) and dental Hygienists as assigned by the Dental Director.</p>					
Closing Date	Open	Shift	Days	Open To	All

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Position	DSP II / Program Development Specialist			Salary	\$2,514.10
Please contact Kathy Mayor or Kristen Ellison in Behavior Services for details on this position.					
Closing Date	Open	Shift	Days	Open To	All

Position	Electronics Technician I			Salary	\$2,748.00
Performs advanced restoration, renovation, and maintenance work involving fire alarm, fire extinguisher fire sprinkler, electrical and electronic equipment. Work may include creation of specialized electrical or electronic devices to meet needs of the campus. Typical work involves telephone, fire alarm and fire sprinkler systems, electrical and electronic adaptive and monitoring equipment, and similar electrical and electronic devices and equipment. May function as a resource specialist in a designated skilled trade. Has extensive knowledge of the Life Safety Code and related codes to include fire and smoke control, fire doors, fire alarms and associated equipment, fire suppression and vent hood systems, State Fire Marshal and ICF-MR inspection and compliance criteria. Communicates to promote productive work relationships. Works under minimal supervision with extensive latitude for the use of initiative and independent judgment.					
Closing Date	Open	Shift	Days	Open To	Internal Only

Position	Food Service Worker I			Salary	\$1,750.00
The Food Service Worker I performs routine food service work on a designated shift & rotation in the Central Kitchen and/or at a satellite kitchen/serving area under general supervision. Work involves preparing, portioning, distributing and serving food for regular & therapeutic diets, and sanitation of equipment, work areas, dishes, utensils, pots and pans. Other duties may be required which are related to the functions of the position. Maintain sufficient knowledge of duties to satisfy the requirements of the position. Handle food in accordance with federal, state and HACCP guidelines. Follow kitchen and food safety procedures and practices. Must be willing to work weekends and holidays. May work unusual or extended hours in the event of a disaster or operational necessity.					
Closing Date	Open	Shift	Days/Evenings	Open To	All

Position	Groundskeeper I			Salary	\$1,648.08
Groundskeeper I works under general supervision with moderate latitude and independent judgment. Work involves caring for and maintaining the appearance of grounds and gardens; maintaining and repairing grounds-keeping tools, supplies, and equipment; and performing various gardening activities. Works as a team-member moving campus property. Performs other duties as assigned and will be scheduled to work weekends and holidays depending on needs of the department for callout.					
Closing Date	Open	Shift	Days/Evenings	Open To	All

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Position	Laundry/Sewing Room Worker I	Salary	\$1,574.41
<p>Performs entry-level laundry work. Work involves loading and unloading washer/extractors and dryers, sorting soil linens and clothing, working with flatwork ironer, thermopatch machine and tying machine. Work also includes sorting and folding clean clothing and linens.</p> <p>The Laundry/Sewing Room Worker I may be a team leader when more than one employee is performing the same tasks. Works under close supervision with minimal latitude for the use of initiative and independent judgement. Performs related work as assigned.</p>			
Closing Date	Open	Shift	Days
		Open To	All

Position	Licensed Vocational Nurse II	Salary	\$3,181.67
<p>Provides complex vocational nursing work. Work involves providing for the care, treatment, and general welfare of patients. May supervise the work of others. Works under general supervision, with moderate latitude for the use of initiative and independent judgment. Works under the direction and supervision of the Registered Nurse, and performs Nursing duties within the assigned areas and assigned shift. Performs basic and complex nursing tasks to fulfill the health needs of the most medically fragile individuals, including the collection of lab work and other health screenings. Keeps informed of and follows all agency, facility and unit policies and procedures. Assists the RN Supervisor with on-the-job Nursing instruction and training of other new LVN's. Assists the Infection Control nurse by implementing measures that prevent the spread of disease, assists the QA Nurse in developing and implementing quality assurance programs, and assists in the implementation of therapeutic nursing programs.</p>			
Closing Date	Open	Shift	Rotating
		Open To	All

Position	Licensed Vocational Nurse III	Salary	\$3,496.53
<p>Provides advanced senior level vocational nursing work. Work involves providing for the care, treatment, and general welfare of patients. May plan, assign and/or supervise the work of others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment. Works under the direction and supervision of the Registered Nurse, and performs Nursing duties within the assigned areas and assigned shift. Performs basic and complex nursing tasks to fulfill the health needs of the most medically fragile individuals, including the collection of lab work and other health screenings. Keeps informed of and follows all agency, facility and unit policies and procedures. Assists the RN Supervisor with on-the-job Nursing instruction and training, precepting and setting goals for new LVN's. Assists the Infection Control nurse by implementing measures that prevent the spread of disease, assists the QA Nurse in developing and implementing quality assurance programs, and assists in the implementation of therapeutic nursing programs.</p>			
Closing Date	Open	Shift	Rotating
		Open To	All

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Position	Maintenance Specialist II			Salary	\$2,194.33
<p>Maintenance Specialist II performs routine, journey level work, under the guidance of experienced Maintenance Specialists, in one or more building maintenance and construction trades such as carpentry, masonry, painting, etc., repair/renovation and/or routine preventative maintenance to facility buildings and residential homes. Work involves making inspections, adjustments, installations of adaptive equipment, wheelchair ramps, safety equipment, doors, windows, etc., maintaining and repairing buildings, utility systems, and stationary equipment, dependent on the trade involved and operating motorized equipment. Completes paperwork and maintains work order records. Communicates verbally and in writing, possibly using electronic equipment. Works as a team member with other shops and employees. May be required to perform other tasks to include operation of a motor vehicle, making deliveries, picking up supplies, and other incidental tasks. Works under moderate supervision with limited latitude for the use of initiative and independent judgment.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Maintenance Specialist IV			Salary	\$2,595.33
<p>Performs highly advanced (senior-level) restoration, renovation, building maintenance and construction work in a designated skilled trade. Work involves renovation, restoration, alteration, making inspections, adjustments, installations, maintaining and repairing buildings, utility systems, and stationary equipment, dependent on the trade and operating motorized equipment, requisitioning material and supplies; and maintaining records. Process paperwork related to work orders, projects and material requisitions.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Maintenance Supervisor I (Plumbing)			Salary	\$2,748.00
<p>Maintenance Supervisor I reports to the Plant Manager or Assistant Plant Manager and provides supervision of staff assigned to the plumbing shop. Inspects, installs, constructs, and repairs buildings and project components for campus operations and programs. Ensures an adequate stock of supplies and equipment to enable quick response to work requests/work orders. Ensures on-call coverage of plumbing shop staff. Ensures that new staff are trained, and that competency documentation is completed; provides ongoing training for plumbing staff.</p>					
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Position	Nurse I, Direct Care RN			Salary	\$5,250.00
<p>Performs routine nursing work. Work involves providing for the assessment, care and treatment of patients. May train others. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment. Works under the supervision of the Nurse Manager IV. The Unit RN II may assign nursing responsibilities to the Unit LVN in accordance with the Nurse Practice Act. The responsibility of the Unit RN is to provide for and supervise the professional nursing care of the individuals who reside in a state school setting. The Unit RN is available to unit personnel to make nursing decisions on a 24-hour basis. She/he is a member of the professional team and shares responsibility with other team members for the development of the individual's program. Work involves communication skills, i.e. relaying information to other team members, physicians, nurses; data entry, documentation, completing reports, maintaining personnel records, supervisory duties, and following all facility rules/policies. Provide treatment to HHS employees injured in course and scope of employment.</p>					
Closing Date	Open	Shift	Rotating	Open To	All

Position	Nurse II (Campus Nurse)			Salary	\$5,583.33
<p>Performs complex nursing work. Work involves providing for the assessment, care and treatment of patients. May supervise the work of others. Works under general supervision, with moderate latitude for the use of initiative and independent judgment. Must demonstrate considerable knowledge of nursing rules/regulations, methods, procedures, techniques and human relations, Must demonstrate a practical working knowledge of cultural, social and economic forces in family and group relationships. Must be able to appropriately interact with individuals with developmental disabilities and staff members. Must be able to keep records and make reports. Duties include subordinate nursing staff evaluation, tracking discipline. Must be able to calculate mathematical dosages of medications. Must be able to demonstrate a working knowledge of emergency procedures and emergency equipment, i.e., CPR. Must be able to recognize appropriate PMAB and restraining procedures. Duties include assessment and care of residents and/or staff members in emergency situations. Must be able to demonstrate knowledge of teaching skills, leadership methods, and interviewing principles and techniques. Must be able to present ideas clearly and concisely utilizing English in both written and oral communications. Duties include development and presentation of information in a monthly meeting format and an In-service training/teaching format. Provide treatment to HHS employees injured in course and scope of employment.</p>					
Closing Date	Open	Shift	Rotating	Open To	All

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Position	Nurse II (Case Manager)			Salary	\$5,583.33
<p>The RN - Case Manager performs complex nursing work. Work involves providing for the assessment, care and treatment of patients. Works under general supervision, with the expectation for the use of initiative and independent judgment. Responsible for the provision of oversight of the delivery of nursing care necessary to meet the health care needs of persons served. Responsible for the assessment, diagnosis, care intervention, evaluation and documentation of healthcare needs and/or issues of the people served. Responsible for reporting health care needs and/or issues to the appropriate person and creating care plans that accurately and definitively direct the implementation of all necessary care. As a member of the Personal Support Team, works closely with members of other disciplines to assure that communication is in place to provide a most consistent, highest quality interdisciplinary guided care for all persons served. Supervision of the RN - Case Manager is as determined by the facility. Successful completion of duties requires the use of nursing skills and judgment as well as the use established nursing methods, procedures and techniques. The RN - Case Manager has no financial responsibility but is accountable for assigned property. Provide treatment to HHS employees injured in the course and scope of employment.</p>					
Closing Date	Open	Shift	Rotating	Open To	All

Position	Program Supervisor IV – Asst Unit Director			Salary	\$3,763.16
<p>Establishes and maintains positive, supportive relationships with employees, individuals served, family members and visitors in order to create an environment of caring, dignity and respect. Provides formal/informal supervision and support to unit staff in accordance with facility procedures to ensure the effective delivery of needed services (health, safety, individual support planning, etc.). Implements Performance and Conduct Management system per facility guidelines in order to improve staff performance, attendance and work behavior. Assists Unit Director in conducting performance evaluations of assigned staff in order to give employees timely feedback on their performance. Monitors the implementation of unit staff management systems (staff schedules, staff assignment sheets, deployment, leave approval, overtime utilization, etc.) in order to ensure adequate staff coverage to meet minimums. Monitors the utilization of staffing resources to maintain fair distribution of overtime. Follows facility procedures when granting/approving leave requests to ensure fairness. Makes regular rounds/visits as required throughout the unit to monitor scheduled activities to ensure safety and implementation of levels of supervision, implementation of formal and informal active treatment, documentation of injuries, restraint documentation, cleanliness and appropriate staff to resident interactions. Monitors and enforces unit compliance with internal and external audits and plans of correction to ensure safe environments that promote dignity and respect of individuals served. Monitors the reduction of abuse, neglect and exploitation, unusual incidents, injuries and restraints through implementation of applicable facility procedures to ensure the health and safety of individuals served. Serves as the Acting Unit Director as needed. Ensures that assigned staff participates in mandatory training in order to ensure staff competence and development. Ensures compliance with all ICF/IID conditions of participation, Life Safety Code regulations and continued progress toward the requirements of the Settlement Agreement.</p>					
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Position	Registered Therapist II (SLP Assistant)	Salary	\$4,643.67		
<p>Registered Therapist II applies professional knowledge in carrying out appropriate treatment programs as established by a therapist. Assists in design and performs designated therapy treatments under the direction of a licensed Therapist. Assists staff therapists in initial and periodic evaluation. Supervises therapy activities and staff during the absence of the therapists. Performs monitoring, treatments, in-service instruction, and other duties in conjunction with the Physical Management Program. Completes appropriate documentation. Assists in fabrication and maintenance of assistive equipment and assists with construction/fabrication of adaptive/orthopedic/or communication equipment. Works under supervision with limited latitude for the use of independent judgment and use of initiative.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Registered Therapist V (Occupational Therapist)	Salary	\$7,260.41		
<p>The Occupational Therapist provides highly advanced therapeutic services in Occupational Therapy. The Therapist performs and interprets assessments and renders clinical and consultative services to consumers. Work may involve but is not limited to evaluation and treatment of wounds, assessment of gait disturbances, pain management, acute care/restorative services, circulatory studies, evaluation and fabrication of orthotic/seating/mobility/positioning devices, and other specialized modalities utilized in the treatment of individuals with developmental disabilities. The Therapist plans, develops, and implements complex physical nutritional management programs and treatment protocols to treat, improve, or maintain the individual's level of health and function. The Therapist performs monitoring and tracking and trending of data pertaining to services and devices; participates in the IDT and assists in development of the ISP; performs staff training and mentoring for devices/strategies; and participates in treatment planning and collaboration with the IDT. The Therapist participates in quality assurance and quality enhancement activities related to provision of therapeutic services at the facility and State level (as requested). The Therapist may plan, assign and supervise the work of departmental staff. This position may oversee the coordination of the student internships or other educational/programs and may conduct research in therapeutic outcomes/practice. The Therapist works independently with minimal supervision with extensive latitude for the use of initiative and judgment.</p>					
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Position	Registered Therapist IV (Speech)			Salary	
<p>The Abilene State Supported Living Center (SSLC) is seeking a (Speech Language Pathologist/Audiologist) to join an interdisciplinary team of professionals to provide clinical care to residents of the SSLC. As a State Supported Living Center employee, the Habilitation Therapies Director will work at the SSLC campus with a dynamic group of staff and professionals who are dedicated to providing supports and services for individuals with intellectual and developmental disabilities. This is a team environment where staff clinicians collaborate to provide comprehensive care and services.</p> <p>The Speech Language Pathologist or Audiologist performs advanced therapeutic habilitation services in speech language pathology and/or audiology. Work involves coordinating therapeutic rehabilitation activities for clients within a program area and developing protocols in habilitation or rehabilitation therapy services. May assign and/or supervise the work of others. Works under minimal supervision, with considerable latitude for the use of initiative and independent judgment.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Rehab Therapy Tech II (Recreation)			Salary	\$1,892.08
<p>The Rehabilitation Therapy Technician (RTT) performs routine habilitative and rehabilitative therapy work. Primary responsibilities include helping the habilitation/rehabilitation supervisor provide assistance to individuals for an assigned therapeutic specialty (e.g., supported employment job coaching and/or vocational rehabilitation and vocational/day program). Work involves assisting with services as directed by implementing treatment plans for assigned therapeutic specialty. May accompany individuals to and from activities and appointment. Performs housekeeping duties in therapeutic activity areas. Valid driver's license and ability to drive a state vehicle may be required, depending on the needs of the facility. Works under moderate supervision of the designated supervisor with limited latitude for the use of initiative and independent judgment.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Rehab Therapy Tech III (Activity Centers)			Salary	\$2,075.83
<p>The Rehabilitation Therapy Technician (RTT) performs moderately complex habilitative and rehabilitative therapy work. Provides assistance to therapists for an assigned therapeutic specialty, (e.g., music therapy, therapeutic recreation, dance/movement therapy, occupational therapy, physical therapy, psychology, or vocational /day programming). Provides direct contact instruction/training for individuals with intellectual and developmental disabilities on their treatment plans for the RTT's assigned therapeutic specialty. Trains others to ensure continuity of treatment plans. Valid driver's license and ability to drive a state vehicle may be required. Works under the general supervision of a Registered Therapist, Psychologist, or Vocational/Day Programming Supervisor with moderate latitude for the use of initiative and independent judgment.</p>					
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Position	Rehab Therapy Tech III (Recreation)			Salary	\$2,075.83
<p>The Rehabilitation Therapy Technician (RTT) performs moderately complex habilitative and rehabilitative therapy work. Provides assistance to therapists for an assigned therapeutic specialty, (e.g., music therapy, therapeutic recreation, dance/movement therapy, occupational therapy, physical therapy, psychology, or vocational /day programming). Provides direct contact instruction/training for individuals with intellectual and developmental disabilities on their treatment plans for the RTT's assigned therapeutic specialty. Trains others to ensure continuity of treatment plans. Valid driver's license and ability to drive a state vehicle may be required. Works under the general supervision of a Registered Therapist, Psychologist, or Vocational/Day Programming Supervisor with moderate latitude for the use of initiative and independent judgment.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Rehab Therapy Tech III (Vocational Svcs)			Salary	
<p>The Rehabilitation Therapy Technician (RTT) performs moderately complex habilitative and rehabilitative therapy work. Provides assistance to therapists for an assigned therapeutic specialty, (e.g., music therapy, therapeutic recreation, dance/movement therapy, occupational therapy, physical therapy, psychology, or vocational /day programming). Provides direct contact instruction/training for individuals with intellectual and developmental disabilities on their treatment plans for the RTT's assigned therapeutic specialty. Trains others to ensure continuity of treatment plans. Valid driver's license and ability to drive a state vehicle may be required. Works under the general supervision of a Registered Therapist, Psychologist, or Vocational/Day Programming Supervisor with moderate latitude for the use of initiative and independent judgment.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Rehab Therapy Tech IV (CTH Supervisor)			Salary	\$2,320.00
<p>The Lone Starr Coffee & Tea House Supervisor works under the direction of the Director of Vocational Services and is responsible for managing all operations of the Coffee Tea House including product production, managing/training staff, maintaining inventory, budget management, monitoring/reinforcing food safety procedures, and marketing.</p>					
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Position	Rehab Therapy Tech IV (Recreation)			Salary	\$2,320.00
<p>The RTT Supervisor oversees therapeutic programs administered by RTTs and other assigned staff. Ensures qualified staff are hired, trained, mentored and evaluated in performing their duties for an assigned therapeutic specialty (e.g., music therapy, therapeutic recreation, dance/movement therapy, occupational therapy, physical therapy, psychology, adaptive living skills, functional life skills, pre-vocational skills, or vocational/day programs). Provides assistance to therapists in developing treatment plans. Oversees, monitors and provides instruction/training regarding the implementation of treatment plans for assigned therapeutic specialty to RTTs and direct care staff. Ensures the satisfactory completion of required reports and notes by RTTs and other assigned staff. Ensures relevant information is communicated effectively to the interdisciplinary team. Valid driver's license and ability to drive a state vehicle may be required. Works under the limited supervision of a Registered Therapist, Psychologist, Director of Education and Training, or Vocational/Day Programming Supervisor with considerable latitude for the use of initiative and independent judgment.</p>					
Closing Date	Open	Shift	Days	Open To	All

Position	Security Officer III			Salary	\$2,194.33
<p>The Security Officer III is responsible for maintaining a secure and protective environment at the Abilene State Supported Living Center by observing and taking action and reporting incidents or security violations involving the residents and initiating emergency response as appropriate. Monitors alarms and surveillance cameras, patrols the buildings and grounds, checks badges or proper identification at facility gate/entrance, and handles after-hours emergency calls that would enhance the safety of facility residents, employees, and visitors. Responsible for the dissemination and coordination of emergency responses and information, and notification to facility management and law enforcement if appropriate, in the event of emergency and/or security violation situations. Performs monthly fire extinguisher inspections in all buildings. Identifies unfamiliar persons on campus and within the homes/buildings as captured on surveillance cameras and during routine patrols. Ensures appropriate lighting for the safety of residents, staff, and visitors. May train other security officers. Works at a facility serving individuals who have complex needs and who may exhibit aggressive and/or self-injurious behaviors. Works under general supervision with moderate latitude for the use of initiative and independent judgment. Completion of work requires the use of established methods and/or techniques and decisions are varied but based on well-defined guidelines.</p>					
Closing Date	Open	Shift	Evenings	Open To	All

Position	Vehicle Driver I (Food Service)			Salary	\$1,892.08
<p>Performs routine motor vehicle operations. Work involves operating a medium duty truck or a van to deliver and pick up food to or from living areas on campus. In addition this position involves moving food from the warehouse to Food Service area, and on occasion may serve food.</p> <p>This position normally works rotating shift, will be required to work weekends and holidays as rotation warrants. This position requires maintaining forms or logs pertaining to vehicle operation. Completion of work requires use of established methods and/or techniques. Work tasks will be performed within established time frames.</p>					
Closing Date	Open	Shift	Days	Open To	All

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CAPPs Website: <https://jobshportal.hhsc.state.tx.us/ENG/careerportal/default.cfm>

Position	Vehicle Driver I (Transportation)			Salary	\$1,892.08
<p>Performs routine (journey-level) motor vehicle operations. Work involves operating motor vehicles to transport passengers and/or cargo. Works under moderate supervision with limited latitude for the use of initiative and independent judgment.</p> <p>The Vehicle Driver I routinely works an eight hour shift as directed by the supervisor. Occasional special events and/or overnight trips require drivers to work extra hours as needed. Vehicle Drivers are supervised by a Recreation/Transportation Supervisor. The Vehicle Driver 1 drives state vehicles in order to provide transportation services to and from various on-campus and in-town locations, e.g. physician's and other medical appointments, workshops, OT/PT, activity centers, hospitals, and other facilities as needed. Drivers are also responsible for safely transporting residents and cargo to out of town facilities/activities as needed.</p>					
Closing Date	Open	Shift	Days	Open To	All

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